

# **CALGARY CHINESE ALLIANCE CHURCH MINISTRY RESPONSIBILITY DESCRIPTION**

## **Ministry Position: Pastor of Children Ministry**

### **Ministry Duties:**

The pastor of Children Ministry shall be responsible for the oversight of the various children ministries at Calgary Chinese Alliance Church (CCAC). “Children” as a ministry category is assumed to comprise infants to grade 6 children. The goal of the ministry will be:

- To ministering to children with the goal of helping them attain the knowledge and faith necessary for them to make a decision concerning their faith in God and salvation in Jesus Christ.
- To understand and relate to children in their needs and spiritual growth
- To establish a strategy for developing strong spiritual and relational bonds between parents and children
- To lay the foundation for a smooth transition for children into youth ministry
- To lead in program design and implementation for Children
- To integrate and relate Children ministry to the rest of the church’s ministries
- To fulfill the great commission of Jesus Christ to make disciples for Him (Matthew 28:19-20)

### **Responsibilities:**

#### **A. Overseeing Children Ministries**

- Develop and coordinate all Worship and Educational ministries to children from new born to elementary
- Develop strategies for discipleship and outreach involving children.
- Lead Children to faith in God and salvation in Jesus Christ
- Ensure the implement of Plant to Protect
- Bring smooth transition into youth ministry
- Provide leadership training for all children workers
- Provide pastoral caring to children through counseling and mentoring

#### **B. Ministry to parents of the children at CCAC**

- Support parents through parenting workshop, training, resources and ministry
- Provide pastoral counseling on parenting and child development
- Encourage the commitment of adults to participate in the spiritual growth of children
- Encourage spiritual support between families
- Work cooperatively with evangelical agencies for meeting families’ needs

#### **C. Other Duties as Assigned**

- Conduct other duties as assigned by the Senior Pastor and the Board of Elders.

### **Working Relationships:**

The Children Pastor is a member of the Pastoral Team, and is accountable directly to the Senior Pastor. Since Children are from all three Congregations of the church, the Children Pastor is also accountable to the Cantonese, English and Mandarin Pastors and work closely with Elder of Children Ministries.

### **Supervision of Ministry Personnel and Communications**

- Participate in Pastoral Prayer and Ministry Meeting, Board of Elders Meeting, Children Ministry Committee Meeting, and other meetings that related to Cantonese Senior Ministries.
- Report directly and regularly to Senior Pastor regarding goals and growth of overall Children Ministries.
- Be a focal point for communication between Children ministry leaders and leaders of other CCAC ministries.
- Work closely with other pastors and ministry leaders in areas where ministry overlap exists.